



Office of the City Clerk

Weekly Report – for Week Ending December 21, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

Clerk staff made the holiday circuit this week, targeting event goers at various community holiday events; staff engaged with Angelenos young and old at the Resource Fair and Toy Giveaway hosted by Green Meadows Recreation Center (CD 9), at the Winter Wonderland South Los Angeles (CD 8), at South LA Impact Day (CD9), and at the Little Tokyo Community Holiday Party & Christmas Caroling event (CD 14).

As part of the *Faith-Based Initiative*, staff engaged parishioners at the Tabernacle Faith Baptist Church Christmas Festival, where teens took the opportunity to pre-register to vote. For the *Homeless Outreach Initiative*, staff provided assistance with voter registration at the Homeless Care Day in CD 1.

In all, 51 people were registered to vote and voter information and outreach was provided to over 1,000 Angelenos.



Neighborhood Council (NC) Elections

The candidate filing period for Region 5 began on Sunday, December 16. To date, ten candidates from six different NCs have filed to become candidates and four have been certified. The Region 5 candidate filing period will end on Tuesday, January 15, 2019.

The candidate filing periods for Regions 6 and 7 will begin on Thursday, December 20 and Saturday, December 22, respectively.

To date, staff has recruited 36 out of 94 NC polling places needed for these elections.

Neighborhood and Business Improvement Districts (NBID)

Hearings notices were mailed to stakeholders this week for the 2019 Los Feliz merchant BID renewal. The North Hollywood BID is proceeding to the petition phase of BID renewal.

Staff met with a proponent group regarding the proposed formation of a BID along West Adams Boulevard.



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Neighborhood Council (NC) Funding Program

The NCs have committed \$1,25M, or 30% of its \$4.1M annual budget allocation.

Funds are currently frozen for the Mission Hills, South Central, CANN DU, Westlake North, Van Nuys, and Watts NCs. Van Nuys NC has been recently released from Exhaustive Efforts by DONE, however their funds have been frozen by this office due to recent NC Funding policy violations.

Records Management

Archival Activity

A researcher studying the office of former Councilmember Jackie Goldberg reviewed extensive sections of the City Council Minutes. A researcher from the University of Las Vegas researched Housing Authority reports.

Systems

Staff completed the development of the Technical Research Unit (TRU) display list module for the Business Improvement District 2.0 application. The data import wizard was also completed to allow for easily mapping data columns to Excel for a more user-friendly experience when importing data.